



CLASS OF 2020: ACADEMIC & LEADERSHIP FELLOWSHIP

STEP FOUR (4): ASSESSMENT FORM

GEORGETOWN UNIVERSITY
McCourt School of Public Policy

DEAR ASSESSOR,

We are extremely grateful for your time and input. The person you are assessing and recommending is applying for admission to the National Urban Fellows graduate degree program. Your assessment and recommendation of the applicant is crucial to our evaluation of his/her candidacy for admission. We welcome information that will help us to differentiate this individual from others.

We ask for your honest assessment and recommendation of the applicant's abilities and request that you follow this procedure:

- Provide your contact information listed below and fill out the assessment form.
- Write a one-two page recommendation letter and save it on your computer in an easy accessible folder.
- Email the assessment form and letter with the subject line "2020 Assessment" to: 2020Gtwnassessment@nuf.org.
- **You are required to mail the signed original of the recommendation letter to NUF.**

Confidentiality: We value your comments highly and ask that you complete this form in the knowledge that it may be retained in the Fellow's file should the individual participate in the National Urban Fellows program.

TO BE COMPLETED BY THE ASSESSOR: Please provide us with the following information regarding the applicant you are assessing. If you do not have this information please notify the applicant.

Applicant's Last Name: _____ First Name: _____

Phone: _____ Email Address: _____

Your Name (Assessor): _____

Position/Title: _____ Date: _____

Organization: _____

Street Address: _____

City: _____ State: _____ Zip code: _____

Phone: _____ Email Address: _____

How long have you known the applicant? _____

In what capacity? _____

We may contact you if we have additional questions.

Continue on next page



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Please assess the applicant's promise as a graduate student, in comparison with others of similar age and experience in the following categories (check the appropriate box):

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	Exceptional (top 10%)	Superior (top 20%)	Satisfactory (middle third)	Below Average (bottom third)	Unable to Judge	<u>Overall Opinion</u> (Please Mark One)
Intelligence and Administrative Competencies						Highly Recommended
Academic Achievement						
Leadership & Management Skills						Recommended
Maturity, Motivation & Initiative						
Written & Oral Communication						Recommended with some reservations
Ability to Work Collaboratively						
Managerial Career Potential						I do not recommend
Personal Qualities						

Print Name: _____ Date: _____

(Note: Your printed name on the above line represents your signature)

Please forward, in an email, the two page Assessment Form along with a copy of your recommendation letter to 2020Gtwnassessment@nuf.org.

Also, please mail in the signed original of the recommendation letter to the Program Office.